

Abbeydore & Bacton Group Parish Council

Minutes of the Ordinary Meeting of
Abbeydore and Bacton Group Parish Council
held in Abbeydore Village Hall
on Tuesday 1st March 2016

No ABPC/MW/079

Present

Councillor Mr. D. R. Watkins Chairman
Councillor Mrs. M. J. Jenkins Vice – Chairman
Councillor Mr. D. Bannister
Councillor Mr. D. Cook
Councillor Mrs. W. Gunn
Councillor Mr. M. J. Jenkins
Councillor Mr. W. (Bill) Millington
Councillor Mr. T. Murcott

Acting Clerk Mrs. S. Walker

Also Present

Ward Councillor Mr. Graham Powell, Parish Lengthsman Mr. Terry Griffiths,
Parish Councillors Amanda Loudon and Julie Wilson-Thomas from Ewyas Harold Group Parish
Council and two further members of the public

The Parish Council Meeting was formally opened by the Chairman at 7.30pm

1.0 Apologies

No apologies received as all Parish Councillors were present
PCSO Fiona Witcher representative from Golden Valley Safer Neighbourhood Team not present
Linzy Outtrim Locality Steward not present

Parish Councillors Amanda Loudon and Julie Wilson-Thomas from Ewyas Harold Group Parish
Council gave an overview of the project for a Health and Wellbeing Centre “Kemble Centre” in Ewyas
Harold, the former Roman Catholic Church.

A current feasibility study was being undertaken. The Parish Council agreed that it would be better to
be involved than not and contact should be maintained through the Clerk.

They had a questionnaire which the Parish Council gave their responses to.

2.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No ABPC/MW/078 held on Tuesday 5th
January 2016 were unanimously confirmed as a true record and signed by the Chairman.

3.0 Declarations of Interest

3.1 To receive any declarations of interest in agenda items from Councillors
There were no declarations of interest made

3.2 To consider any written applications for dispensation
There were no written applications for dispensation made

The Parish Council resolved to change the order of business at this time to Item 12.0

12.0 Planning Application for Consideration

153704 Upper House Farm, Bacton, Hereford HR2 0AU
Proposed campsite for 5 no demountable tents (6 months holiday season) Planning Permission
The Parish Council resolved unanimously to NOT support the application as presented

“The Parish Council Resolved at its Meeting held on the 1st March 2016 **Unanimously Not to Support**
this application in its present form and wish to convey the following observations.



Parish Councillors have been lobbied by the local community and it is clear that there is widespread antipathy to this application and that this has the potential to have a negative impact on the local economy. The Parish Council raises the following objections to the proposal.

Landscape

The current proposal follows on from two similar proposals the former of which was rejected on the grounds of impact on the local landscape. The latter was withdrawn when it was made clear that it did not address the impact on the landscape. The current proposal produces a similar impact on the landscape and therefore should be rejected on the same grounds.

Amenity

The current proposal has a significant potential impact on the amenities enjoyed by neighbouring properties. The first is that the proposed means of disposal of foul sewerage are inconsistent and have the potential to pollute the drinking water supply of neighbouring properties. The current proposal is for disposal in a septic tank which is a significant distance away and at a higher elevation. The proposal states that there will be no electricity on the site which means that it will be impossible to pump the sewage to the current septic tank. This means that the foul sewerage will need to be disposed of closer to the proposed tents. The fields where the tents are located form part of the catchment area for a stream which supplies drinking water to a neighbouring property, Hollingwood Farm. The provision for foul sewerage is therefore insufficient and is grounds for rejection of this proposal.

The current proposal is for 5 tents each with wood burners supplying both heat and hot water. These burners would by necessity be running every evening and would not be an occasional impact but a constant presence. This is a considerable number of fires in a small area and has the potential to severely impact the local properties. In particular the restaurant Toi et Moi based at Holling Grange is very close to the proposed site and situated to the south east.

The prevailing winds are westerly's and this raises the significant risk that the smoke will have a major impact on the restaurant, which has open air dining during the summer months. Smoke from the proposed fires has the potential to make it impossible for Toi et Moi to continue its business as at present.

Noise

The proposal makes provision for up to 30 people occupying the tents at any one time. The tents are virtually transparent to noise and so the combined noise of 30 people holidaying is considerable. The restaurant Toi et Moi has outside dining and the potential for a significant, detrimental, impact on their business is very high.

The proposed Neighbourhood Development Plan, yet to be formally adopted, will require any proposed business to undergo a noise assessment as part of the planning process. As the potential for noise nuisance is significant here we ask that a noise assessment be completed and the application rejected if it shows that noise is likely to be a significant issue.

Traffic

We note that the Highways have made no comment on this application. The Parish Council is aware that the potential increase in traffic is very significant on these narrow, rural roads. This will have a major impact on the already damaged road surface which could severely impact access for current businesses and residents. We ask, therefore, for an assessment of the state of the roads and an assessment of traffic noise, nuisance and impact on the road be conducted.

Access

We understand that there is uncertainty over access to the site and ask that this be clarified. What will be the major access route? What are the current restrictions on access and what changes to that access will be required in order to approve this proposal.

Ecology

The impact on the local ecology of the proposed camp site is likely to be significant. The meadow forms part of the catchment of a local stream that, as mentioned above, provides local drinking water but has a much wider involvement in the local environment.



We understand that the area is home to a variety of plants and animals that are typical of the area, which means that they are likely to contain species that are under threat both locally and nationally. We ask that a full environmental impact audit be carried out.

Economy

The potential impact of the proposed site is significant on a number of small, local businesses. The biggest potential impact is on the restaurant Toi et Moi. The combined impact of smoke and noise during the summer months could make the restaurant unviable. They currently employ 10 people from the local area and as such are an important local employer. Any negative impact on their business is likely to have a significant, detrimental impact on the local economy which is unlikely to be outweighed by the addition of one full time and two half time jobs offered by the current proposal. There are other local businesses that could also be impacted including holiday cottages based on the quiet and seclusion of the area. Also, the adjacent Hollingwood Farm is a national renowned breeding centre for beef cattle, disturbance to breeding cows can reduce the quality of the calves and also be potentially hazardous for those who, even inadvertently, disturb the animals.

We wish to conclude by saying that if the Planning Officer is minded to approve the current application then we ask that the following conditions be imposed.

1. The bases that were built in preparation for the previously disallowed planning application be removed and the field restored to its original state. We understand that these structures have been the subject of an enforcement order but they are still in place.
2. A full noise impact assessment is performed. The adjacent restaurant Toi et Moi has very significant noise abatement requirements and these should be mirrored by the current application.
3. A full assessment of the foul sewerage disposal proposals be conducted. In particular, evidence should be submitted that the proposals will not impact on the local drinking water of the neighbouring properties, in particular Hollingwood Farm.
4. Clarification of the access to the site including full disclosure of current access restrictions.
5. A full assessment of the traffic impact including impact on local access and additional work required to maintain the roads to a good standard. Note that the roads in this area are currently in a poor state of repair and that the additional traffic is only likely to make it worse.
6. A full air pollution assessment be carried out to assess the potential impact on local properties and businesses of five wood burners operating for a number of hours every day throughout the summer months.”

The Parish Council resumed the correct order of business at this time to Item 4.0

4.0 Financial Report

4.1 Bank Balances as per statements @ 4th February 2016

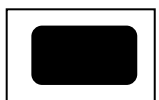
| | |
|-------------------------------|------------|
| Treasurers Current Account | £16,959.18 |
| Business Bank Deposit Account | £6,542.66 |

4.2 Receipts

| | |
|---|---------|
| Precept confirmation for 2016/17 received from Herefordshire Council for £7,200.00 | |
| 1 st instalment Friday 15 th April 2016 and 2 nd instalment Friday 16 th September 2016 | |
| Herefordshire Council Lengthsman / P3 Scheme 2 nd Quarter BACS | £825.00 |
| Herefordshire Council Lengthsman / P3 Scheme 3 rd Quarter BACS | £737.00 |
| NALC Transparency Grant from HALC (awarded but not yet received) | £650.00 |
| Plusnet PLC 2570640-3 Broadband 30/12/2015 Direct Debit | |
| Bank Statement No 73 | £34.48 |
| Plusnet PLC 2570640-3 Broadband 28/01/2016 Direct Debit | |
| Bank Statement No 74 | £24.75 |

4.3 Payments

| | |
|---|-----------|
| Trent Furniture Invoice 61321 72 x chairs for Abbeydore Village Hall (Grant will cover cost) | £1,703.64 |
|---|-----------|



| | |
|--|---------|
| Clerk's Salary January 2016 Gross | £297.76 |
| Postage | £9.45 |
| TAX £59.40 NIC £0.00 | |
| Clerk's Salary February 2016 Gross | £297.76 |
| Mileage | £11.30 |
| Postage | £17.84 |
| Hall Heating | £3.00 |
| TAX £59.60 NIC £0.00 | |
| Herefordshire Council | |
| Uncontested Election 7 th May 2015 Invoice 91112883 | £75.60 |

Resolved unanimously that all payments are approved

1st April 2016 – 31st March 2017 Parish Lengthsman Scheme Grant Funding Application
Lengthsman £2,676.00 and P3 Scheme £2,060.00 applied for

5.0 Neighbourhood Plan Update

Councillor Mr. T. Murcott gave a brief update of progress to date
Neighbourhood Development Plan supports the school being moved
Next stage is the Consultation 16, then the Referendum

6.0 Public Question Time

No matters raised

7.0 To Receive Reports from:-

7.1 West Mercia Police

No Police present See Item 14.0

7.2 Ward Councillor's Report

Ward Councillor Mr. Graham Powell gave a brief overview of his report dated March 2016
Given to all present (not included in the minutes due to length of report)

7.3 Lengthsman Report

Parish Lengthsman Mr. Terry Griffiths gave a brief report and stating that he only used a part day in February. Balfour Beatty wanted more control over the Parish Lengthsman.
Labour rates for next year 2016/2017 would be the same as 2015/2016.
Projected "Ditch Works" during the summer for next financial year
Agenda item for the next full Parish Council meeting
A more in depth end of year report would be available at the Annual May meeting

7.4 Parish Footpath Officer Report

Councillor Mr. D. Cook gave a short update on issues to date
Some older outstanding problems had been dealt with but recent defects still need attending to
Locality Steward Linzy Outtrim still not conversing fully with Footpath Officer and feedback very limited.

8th January 2016 Email to Linzy. "All of the above footpaths have no Finger post on the the roadside which is a requirement of the footpath code. I have requested these over the years and still nothing is done. Therefore if you will provide me with five metal finger posts I will have them fitted under P3 as long as it is within this financial year. I will require from you the actual position for AD14, the others are OK.

As you have still not provided a bridge for AD15, I do not intend to provide a finger post on the Kerrys Gate roadside, but will provide one on the Cockyard side as it joins up with AD16.

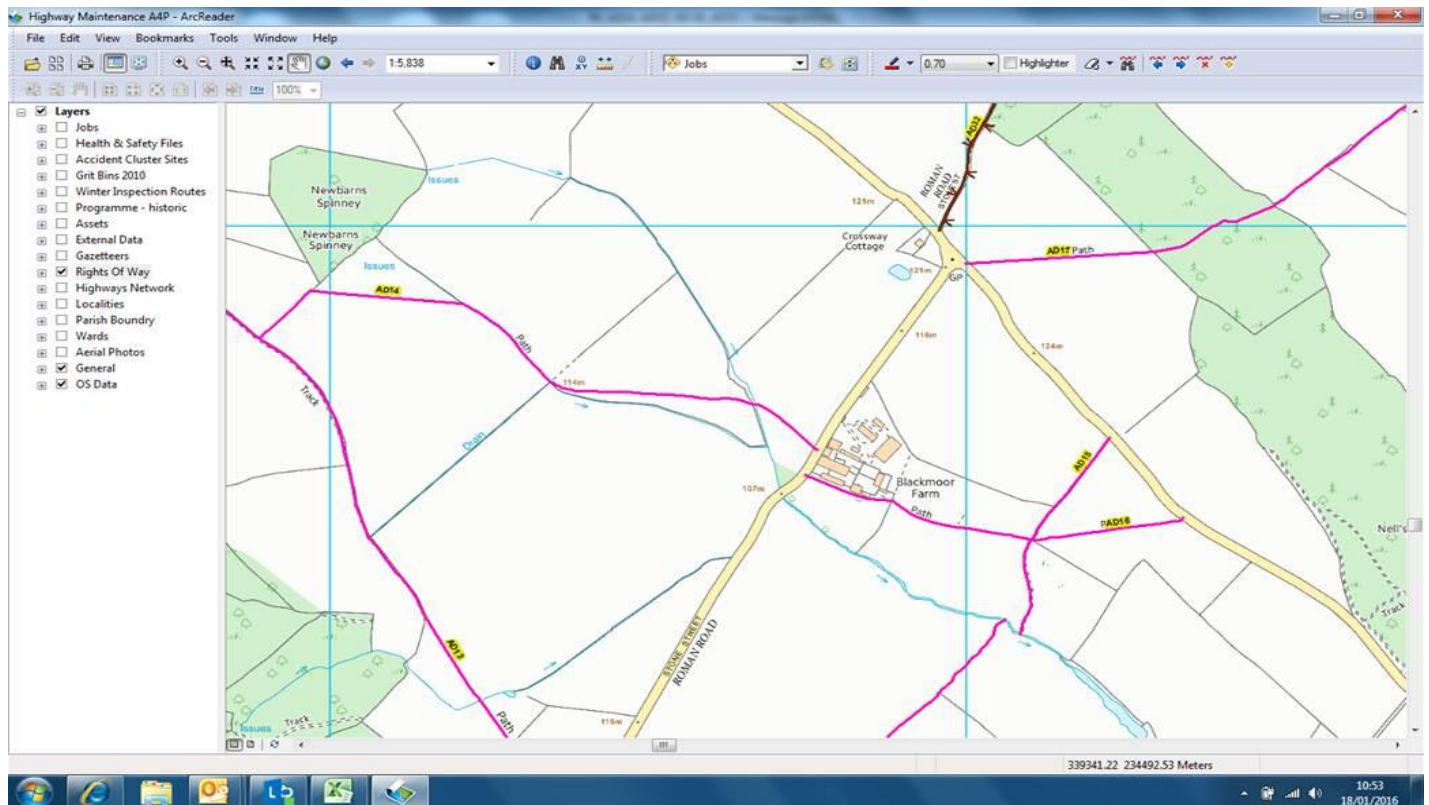
The stiles on AD15 and AD16 are damaged rotten and unsafe as I have pointed out before.
If you could obtain permission from the landowner, could we provide two metal self closing gates? The arrows on AD15 AD16 and AD32 are constantly being removed.

Await your reply Dave"

18th January 2016 Email to Dave. "The footpaths AD15 and 16 are currently subject to a query from the landowner, and until that is resolved – which may take several months – we are unable to carry out work on them.



Historical records do not confirm that there was ever a bridge on AD15. Again, this is being looked at by the PROW team in discussion with the landowner and may take a while to resolve. AD14: map below. AD32: I have raised a defect for this to be replaced, so it is in hand. Best wishes Linzy



7.5 Locality Steward Report on Highways & PRoW

Locality Steward not present see Item 14.0

8.0 Abbeydore Village Hall

Abbeydore Village Hall Big Lottery Fund Grant received 27th November 2015 £8,658.00
Abbeydore Village Hall Charity Number 219804

72 x Oxford Stacking Claret Fabric and Gold Framed Chairs plus Chair Trolley from Trent Furniture invoice 61321 £1,703.64 including VAT

Arrived Monday 29th February 2016 at Abbeydore Village Hall
 Village Hall Committee members arranging disposal of old chairs

Sound Induction Systems Ltd being instructed to install Hearing Loop System
 £1,442.00 plus VAT

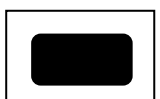
Grant form completed by Clerk for Outdoor Heated Alarmed Cabinet £529.00 + VAT approximately
 and iPad SP1 Automatic Defibrillator £1,295.00 + VAT approximately
 (To be connected on outside wall by electrician)

Clerk has instructed Prolectrical to fit New Light Fittings and Low Energy Bulbs in
 main hall £1,880.00 including VAT. Work to take place middle of March 2016.

Clerk and Construction and Restoration Engineer met on site Thursday February 18th 2016
 Quotation for restoring interior of village hall to acceptable condition and addressing outside damp
 problem. Guarantee period of ten years on completion of works.
 Clerk instructed to apply for grant funding to cover cost of works.

9.0 Parish Council Website & Electronic Communications

The Parish Clerk had created a dedicated Website for Abbeydore & Bacton Group Parish Council
 which now had uploaded information both archival and current
 Twelve months of Agendas, Minutes etc.
 The Clerk would now keep the website maintained and up to date



10.0 Broadband Update

Councillor Mr. T. Murcott stated that a new tender later this month by Gigaclear would be under way in the near future updating rural areas as much as possible

11.0 Dore Abbey Parking Arrangements

Dore Abbey parking in Abbeydore is in the Neighbourhood Development Plan

Councillor Mr. T. Murcott reported that after enquiries the contractor in question was unable to quote for the works so another contractor has been approached, as yet no quotations received.

1st February 2016 Email to Malcolm. "Thank you for your email. The land in question belongs to Highways, and as the road is a B road, you would need to check with the planning department as to whether planning permission is required. Once planning permission is obtained an improvement licence would be issued by BBLP, which would specify the construction and materials required. I need to point out that any work would be undertaken at Parish cost; work would need to confirm to highway standards, and then we potentially could take over the maintenance. Best wishes Linzy"

13.0 Policies for Consideration

13.1 Media Policy unanimously agreed and signed by Councillor Mr. D. R. Watkins Chairman and witnessed by Acting Clerk Mrs. Sheila Walker.

13.2 Communications Policy unanimously agreed and signed by Councillor Mr. D. R. Watkins Chairman, Councillor Mrs. M. J. Jenkins Vice – Chairman and witnessed by Acting Clerk Mrs. Sheila Walker.

14.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Correspondence

February 2016 Herefordshire Association of Local Councils (HALC)
Information Corner – 8th February 2016

February 2016 Herefordshire Association of Local Councils (HALC)
Wise Owl Training Programme – Spring 2016

Information

February 2016 Parish Briefings Invitation BBLP Wednesday 3rd February 2015 6.00pm
Councillor Mrs. Wendy Gunn attended

February 2016 Parish Briefings Invitation BBLP Thursday 3rd February 2015 2.00pm
Councillor Mr. Toby Murcott attended

19th February 2016 Dear All

Over the past week, I am pleased to report that the following works, amongst others, have been carried out in our locality:

Golden Valley North PROW: installation of roadside fingerposts at Blakemere, a kissing gate at Clifford, supply of furniture to landowner, and to PFO, also at Clifford.

Pothole repairs along the B4352 at Clifford, Bredwardine, and Moccas. Also on the C1205 at Cusop, C1207 at Peterchurch, B4348 at Dorstone, and Nant Y Bar road in Dorstone

Pull back verge on the C1207 in Peterchurch

Golden Valley South PROW: supply of furniture to Ewyas Harold P3 contractor, and to a landowner at AbbeyDore_Pothole repairs on the C1219 at Ewyas Harold, C1205 and C1203 at Longtown, C1203 at Craswall, and Prill Road in Ewyas Harold

Removal of debris from a ditch on the C1219

Stoney Street PROW: installation of roadside fingerposts at Madley, and delivery of furniture to a landowner

Pothole repairs on the B4348 at Vowchurch, B4352 at Eaton Bishop, B4349 at Clehonger

Gully top repairs at Madley

Ditching works along the B4352 at Eaton Bishop

This week I have: Been on leave for 3 days, Continued with my quarterly C link inspection

Next week I will be: Carrying out my statutory monthly A, B and Priority C/U road inspections

Continuing with my enquiries, Meeting with several stakeholders



If you have any outstanding issues in your Parish that you would like me to attend a site visit, please let me know and we can arrange a mutually convenient time.

Herefordshire Council website is the one-stop-shop for up to date information

Maps and timetables for grass cutting and pot holes are now available on the Council's website.

[Grass Cutting](#) [Potholes](#) [Public Rights of Way](#) Best wishes Linzy **Outtrim**

Senior Locality Steward – Golden Valley | Balfour Beatty | Services | Living Places M: +44 (0)7791925722 | E: Linzy.Outtrim@bblivingplaces.com

24th February 2016

Golden Valley Safer Neighbourhood Team (SNT) Briefing 14th - 24th February 2016

Crime Trends **Cleghonger** The telephone kiosk in Birchill Road was damaged again sometime over the weekend of 13th/14th February, and a hacksaw blade was left in situ. The box has now been repaired by BT and is now in full working order Incident ref 139-s-150216

Another resident of Birchill Road discovered that their garage had been broken into sometime overnight on 13th/14th February, the padlock had been forced off but nothing appears to be missing.

Incident ref 160-s-180216

Cusop Several businesses on the Glan Wye Business Park were broken into overnight on Wednesday 17th/ Thursday 18th February and thousands of pounds worth of tools and equipment were stolen.

Incident refs 104-s-180216, 121-s-180216, 122-s-180216

Madley Damage has been caused to the metal fencing around a property in the village, probably by a vehicle, sometime overnight on Sunday 14th/Monday 15th February Incident ref 303-s-200216

Suspicious Vehicles A silver Ford transit panel van **GJ09YAU** was seen in **Peterchurch** and also in **Hardwicke** on Saturday 20th February in the morning.

It contained three males, the driver was described as a white male, quite tall, with ginger hair and an Irish accent. They were cold calling, handing out glossy leaflets offering gardening and maintenance work, the name Chris and two mobile phone numbers are listed on the leaflet. I have passed these details on to Trading Standards and their advice, as always with cold callers is not to engage with them or agree to having any work done by them Incident refs 287-s-200216 & 350-s-200216

Arrests A 24 year old male from **Hereford** and a 21 year old female from **Cleghonger** were arrested in **Cleghonger** for possession of cannabis on Friday 19th February at 12 noon, both received a Police Caution.

A 32 year old female from **Credenhill** was arrested in Madley at 3pm on Saturday 20th February and taken to Hereford Police Station where she was charged with Taking a Motor Vehicle without Consent, Driving whilst Disqualified and no insurance. She is on police bail to attend Hereford Magistrates Court. A 22 year old male from **Ewyas Harold** was arrested in Hereford at 1.30am on Sunday 21st February for possession of cocaine. He received a Simple Caution.

Scams The Good Citizen Award Scam This is a message sent via Neighbourhood Watch. This information has been sent on behalf of Action Fraud (National Fraud Intelligence Bureau)

Action Fraud has been receiving reports of an advanced fee fraud whereby suspects phone a member of the public and claim to be calling on behalf of the UK (or British) Government Grant Department. They go on to state that the individual has won a Good Citizen Award – of typically £8,000 – and that the grant can be released for a fee (of around £210).

Fortunately, very few members of the public have lost any money as a result of this scam but have reported to Action Fraud in order to help build a picture of this fraud and protect others from falling victim to it.

Protect yourself: There is no genuine 'Good Citizen Award' scheme in the UK that operates by cold calling "winners" and asking for an upfront fee to release a grant.

If you receive a call that claims to represent such a scheme, it is a scam. End the phone call – do not give out any personal or financial data.

If you, or anyone you know, have been affected by this fraud or any other scam, report it to Action Fraud by calling 0300 123 2040 or visiting www.actionfraud.police.uk.

Protect Yourself from Bogus Websites This is a message sent via Neighbourhood Watch. This information has been sent on behalf of Action Fraud (National Fraud Intelligence Bureau)

This is an update to a previous alert sent from Action Fraud in November 2015.

Fraudsters are setting up high specification websites advertising various electrical goods and domestic appliances. These goods are below market value and do not exist.



The website will state you can pay via card; however when the purchaser goes to pay, this option is not available and the payment must be made via bank transfer.

The fraudster entices the purchaser and reassures them it is a legitimate purchase by using the widely recognised Trusted Shop Trustmark. They then use the Trustmark fraudulently and provide a link on the bogus electrical website to another bogus website (which purports to be Trusted Shops).

This website shows a fake certificate purporting to be from Trusted Shops and provides thousands of reviews for the bogus electrical website. These reviews are all fraudulent. The website has not been certified by Trusted Shops and therefore the purchaser is not covered by the Trusted Shop money-back guarantee.

Protect yourself: Check the authenticity of the website before making any purchases. Conduct a 'Whois' search on the website which will identify when the website has been created- Be wary of newly formed domains. You can conduct this search using the following website – <https://who.is/>
Conduct online research in relation to the website, company name and the business address provided to identify any poor feedback or possible irregularities.

Check the Trusted Shops Facebook page where warnings about websites using their Trustmark are published. If you are in doubt about the legitimacy of a Trustmark then you can contact Trusted Shops on 0203 364 5906 or by email service@trustedshops.co.uk.

They will confirm whether they have certified that website.

Payments made via bank transfer are not protected should you not receive the item. Therefore always try to make the payment via PayPal or a credit card where you have some payment cover should you not receive your product. If the item advertised seems too good to be true, then it probably is.

If you, or anyone you know, have been affected by this fraud or any other scam, report it to Action Fraud by calling 0300 123 2040 or visiting www.actionfraud.police.uk Kind Regards *Fiona*

Golden Valley Safer Neighbourhood Team PS 1954 Nick Green (Based at Ledbury)

PC 2514 Tom Milton PCSO 6173 Fiona Witcher PCSO 6433 Lucy Morris

Peterchurch Police Station Peterchurch HR2 0RR 101 ext 4820

Team mobile 07779 141232 (Non urgent messages only)

Team Blackberry 07816 172502 (Non urgent messages only)

goldenvalley.snt@westmercia.pnn.police.uk

February 2016 Information reference HM Queen Elizabeth 11 90th Birthday
Commemorative Medal for School and Councils

Pothole reported close to the 40mph sign from triangle at Abbeydore

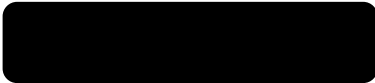
15.0 **Agenda of Next Meeting**

Projected "Ditch Works"
Potholes

16.0 **Date, Time and Venue of Next Meeting**

Confirmed that the next meeting will be the Annual Meeting of the Group Parish Council and will be held on **Tuesday 3rd May 2016** in **ABBEYDORE Village Hall** meeting to commence at 7.40pm or immediately on completion of the Parish Meetings if later

Parish Council meeting declared closed at 9.55pm

Signed..........

Parish Councillor Mr. David Watkins Chairman
Dated this day 3rd May 2016